Training Need Anaylsis-2018

TNA for Principal's

1. Principal of respective school will get an SMS containing the password.
2. Preserve the credential for future use.[preserve the SMS].
3. Login into TNA module in Principal window for submitting feedback for all the Staff Members
4. Fill following details in Excel file sent to along with TNA email.
   a. Employee ID
   b. Employee Name
   c. Post
   d. Subject
   e. Feedback for Questions as Yes/No
   f. Employee Email id
   g. Employee Mobile Number

   Note: Please use the Excel file available in your login.

5. After filling and ensuring that all the details are filled up correctly please upload the file in TNA portal
6. Please don't disclose the submitted feedback with employees of your school as the data in nature is confidential.
7. The Last date for Data upload is 30/06/2018.